

# DOT-FLEET MANAGEMENT (5300) BUDGET

DEPT: DOT-Fleet Management

UNIT NO. 5300  
FUND: General - 0030

## Budget Summary

Category	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2017/2016 Variance
<b>Expenditures</b>					
Personnel Costs	\$3,181,416	\$3,063,211	\$3,268,737	\$3,333,418	\$64,681
Operation Costs	\$2,172,312	\$2,084,439	\$2,057,157	\$2,029,389	(\$27,768)
Debt & Depreciation	\$3,985,000	\$4,000,000	\$3,720,000	\$3,691,836	(\$28,164)
Capital Outlay	\$227,499	\$198,679	\$273,145	\$115,798	(\$157,347)
Interdept. Charges	\$1,582,862	\$1,713,041	\$1,715,549	\$1,643,663	(\$71,886)
<b>Total Expenditures</b>	<b>\$11,149,089</b>	<b>\$11,059,370</b>	<b>\$11,034,588</b>	<b>\$10,814,103</b>	<b>(\$220,485)</b>
<i>Legacy Healthcare/Pension</i>	<i>\$733,314</i>	<i>\$751,206</i>	<i>\$839,276</i>	<i>\$864,192</i>	<i>\$24,916</i>
<b>Revenues</b>					
Direct Revenue	\$115,200	\$132,116	\$12,100	\$15,100	\$3,000
Intergov Revenue	\$15,500	\$17,924	\$15,500	\$16,000	\$500
Indirect Revenue	\$11,872,964	\$11,708,461	\$11,854,556	\$10,263,525	(\$1,591,031)
<b>Total Revenues</b>	<b>\$12,003,664</b>	<b>\$11,858,501</b>	<b>\$11,882,156</b>	<b>\$10,294,625</b>	<b>(\$1,587,531)</b>
<b>Tax Levy</b>	<b>(\$854,575)</b>	<b>(\$799,131)</b>	<b>(\$847,568)</b>	<b>\$519,478</b>	<b>1,367,046</b>
<b>Personnel</b>					
<b>Full-Time Pos. (FTE)*</b>	34	34	34	33.7	(0.3)
<b>Seas/Hourly/Pool Pos.</b>	0.5	0.5	0.5	0.5	0
<b>Overtime \$</b>	\$69,624	\$21,485	\$47,228	\$24,324	(\$22,904)

*\*The 2017 Budget FTEs include Vacancy & Turnover (VANDT) & Overtime (OT). The 2015 Budget, 2015 Actual, and 2016 Budget FTEs are restated to reflect this change. Program Area tables include these changes as well.*

**Department Mission:** Fleet Management is committed to providing a comprehensive fleet management program, including structured purchasing and preventive maintenance, that provides cost-effective customer service to all County departments.

**Department Description:** The Fleet Management Division purchases and maintains vehicles and equipment used by Milwaukee County departments. Keys to this program include minimizing vehicle and equipment downtime, providing a preventative maintenance program, and educating users on safe operation and daily maintenance. This division provides three main functions: Equipment Repairs, Inventory Management, and Equipment Coordination.

Equipment Repairs maintains and manages approximately 1,877 vehicles and pieces of equipment ranging from fairway mowers and squad cars, to wheel loaders and tandem axle patrol trucks.

Inventory Management maintains and manages repair parts inventory for all Milwaukee County vehicles. Inventory Management also manages and operates four conveniently located fueling sites, which supply 780,000 gallons or more of fuel annually.

Equipment Coordination researches and develops the specifications for purchasing new vehicles and equipment, and works with user departments to ensure the correct piece of equipment is purchased. Fleet Management hosts and coordinates a semi-annual Public Auction of used equipment for Milwaukee County and other municipalities in the area.

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### Strategic Program Area 1: County Fleet Maintenance

**Service Provision:** Administrative, Discretionary

**Strategic Outcome:** High Quality, Responsive Services

What We Do: Activity Data			
Activity	2015 Actual	2016 Target	2017 Target
Number of Preventable Accidents (Department Driven)	176	65	100
Monthly on Time Preventable Maintenance Completion	51%	65%	65%
Monthly Fleet Mechanic Performance	97%	96%	97%

How We Do It: Program Budget Summary					
Category	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2017/2016 Var
Expenditures	\$11,149,089	\$11,059,370	\$11,034,588	\$10,814,103	(\$220,485)
Revenues	\$12,003,664	\$11,858,501	\$11,882,156	\$10,294,625	(\$1,587,531)
Tax Levy	(\$854,575)	(\$799,131)	(\$847,568)	\$519,478	1,367,046
FTE Positions	34.5	34.5	34.5	34.2	(0.3)

How Well We Do It: Performance Measures			
Performance Measure	2015 Actual	2016 Target	2017 Target
Vehicles Underutilized <sup>1</sup>	193	190	180
Vehicles Exceeding Replacement Criteria	147	135	128

#### Strategic Implementation:

This service is provided with 34.2 FTE. Overall expenditures decrease slightly as increases in costs for existing personnel are offset with decreases in costs for debt service. Outside service repair costs of \$300,000 and cost for repair parts of \$1,292,732 are \$52,818 lower than the prior budgeted level. Debt service on vehicles decreases by \$28,164 from \$3,720,000 to \$3,691,836. This amount reflects the debt repayment for equipment previously purchased. Fleet Management auction revenue will be utilized towards purchasing new vehicles under the purchasing program.

Milwaukee County Fleet Management was awarded as a "100 Best Fleets" in the Americas for 2016 by the 100 Best Fleets of North America.

<sup>1</sup>Criteria for the use of Fleet vehicles can be found in the Milwaukee County Ordinance Chapter 56.22.

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The Department of Transportation and Fleet Management document and regularly provide accident damage summaries to individual departments. The policy continues in 2017 wherein these departments are being charged separately for all accident damage costs and will be responsible for covering those expenses within their own operating budgets. Departments will receive a credit if Fleet is able to recover damages from at fault 3<sup>rd</sup> party drivers.

2016 VEHICLE ROLLING STOCK ON & OFF ROAD ALLOTMENT PER DEPARTMENT	
DEPARTMENT	TOTAL
Behavioral Health Division (BHD)	10
District Attorney (DA)	17
Emergency Management	2
Environmental & Energy	1
Information management Services Division (IMSD)	3
DAS-Facilities **	60
House of Correction (HOC)	49
MCDOT – Directors Office	2
MCDOT – Fleet Management ***	21
MCDOT - Highway	144
MCDOT – Transportation Services	3
Medical Examiner	3
Office for Persons with Disabilities	1
Parks *	561
Sheriff	125
Zoo	26
TOTAL	1,028

\* These numbers include all mowing equipment

\*\* Includes vehicles for the Architectural & Engineering division

\*\*\* Fleet Management also maintains motor pool vehicles

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DOT-Fleet Maintenance Budgeted Positions				
Position Title	2016 Budget	2017 Budget	Variance	Explanation
Analyst Financial	1	1	0	
Assistant Fleet	1	1	0	
Auto And Eq Parts Tech	3	3	0	
Auto And Eq Serv Tech Asst	2	2	0	
Exdir2-Dir Fleet	1	1	0	
Facilities MtcWkr Fleet	1	1	0	
Ironworker DPW	2	2	0	
Ironworker Seasonal	0.5	0.5	0	
Lead Mechanic	4	4	0	
Manager Fleet	1	1	0	
Manager Parts	1	1	0	
Mechanic	15	15	0	
Supervisor Fleet	2	2	0	
<b>Full Time Total</b>	<b>34</b>	<b>34</b>	<b>0</b>	
<b>Part Time Total</b>	<b>0.5</b>	<b>0.5</b>	<b>0</b>	
<b>Grand Total</b>	<b>34.5</b>	<b>34.5</b>	<b>0</b>	